



Calvary Preschool Director, Position Summary

Calvary Church – a growing evangelical, Lutheran congregation in Alexandria, MN - is seeking a Preschool Director to oversee the Calvary Lutheran Preschool, a 4-star Parent Aware rated school licensed to serve children 33 months old through pre-kindergarten. This team member will oversee the curriculum, staffing, budget and general operations of Calvary's preschool. We seek a director eager to bring creativity, innovation and a collaborative spirit to their work, while also dedicated to the overall mission of Calvary, *to lead all people to a lifelong faith in Jesus Christ*. See also: www.calvaryalex.org/preschool.

Primary Job Functions

Program Director

- Oversee preschool curriculum, registration, staff, policies, budget and daily operations
- Ensure compliance with all state and local licensures and requirements
- Prepare year-end reports and annual budget
- Seek alignment with Calvary's unique mission and vision

Lead Teacher

- Develop weekly plans and implements age appropriate curriculum to nurture and stimulate all domains of children's development in their care
- Provide a developmentally appropriate classroom environment that reflects the children's learning and growth
- Perform on-going developmental evaluations of children and develop and execute lesson plans that address the individual needs of each child
- On an on-going basis, plan, evaluate and improve the physical environment in the classroom to create opportunities to meet the changing needs of the developing child

Member of Calvary's Staff Team

- Serve as an integrated member of Calvary staff

Requirements

- Bachelor's degree in Early Childhood Education
- Valid teaching license in Minnesota
- First aid and CPR certification

Applications are being accepted until July 27, 2018. Please email your resume to hireing@calvaryalex.org for consideration.

For more information about the position, please email hireing@calvaryalex.org or call Katie Rentschler, Calvary's Business Administrator, at 320-763-5178.